In 2015 it is now required to identify the following on each Non Taxable / State owned land parcel.

- You must select the statue that this parcel falls under to make it Non Taxable.
- Each parcel must have a value.
- You must identify whether the value used is the 'Insurance' value or 'Assessed' value.

How to identify all of your Non Taxable / State land parcels. Simply go to the '**Reports**' menu of the Working Grand list and select report '**2** Non Tax Parcels' and '**3** State Land Parcels'. This will provide you with a list of all the parcels you need to review. You may also run the '**1** Grand List' report or '**4** Form **411**' report which will produce the 'Act **68** data test report' seen below. This report will probably have more than just non taxable and state land parcels posted on it but it will identify what you need to address. Below is an example of this report. Notice that parcel 16020 listed 3 times. First for no value identification 'Insurance' vs 'Assessment'. Second it is missing the statute that allows it to be non taxable. Third it is missing a real value all together. These items <u>MUST</u> be fixed before producing a 411 report & sending the State the Grand list files for 2015.

03/17/2014 06:22 pm	Anytown Grand List Act 68 Data Test Report These issues should be reviewed in maintenance before continuing						
Parcel ID Problem	SPAN	Name					
16020. Missing real value sou	777-247-10924 arce on value/exempt	TOWN OF ANYTOWN	Identify whether this value represents Insurance or Assessment				
16020. Missing nontax/state s	777-247-10924 statute on ParcelTab _	TOWN OF ANYTOWN	You need to select a statue that applies to this Non taxable parcel.				
16020. Real value missing on	777-247-10924 value/exempt tab	TOWN OF ANYTOWN	You need to put a value on this parcel				

## How to Resolve Issues on Act 68 report

Go to '**Parcel Maintenance**' on the '**Main Menu'** and bring up the each 'Non taxable' / 'State' land parcels. You will notice a new drop down box under the 'Tax Status' field that only appears when the 'Tax Status' is 'N' or 'S'. Simply select the appropriate statue that applies to the parcel from the list. This will resolve the issue reported 'Missing non tax / statue'.

Parce Total Parcel	el Mai ls: 1088	ntena	nce	T Parcel 1	1602 OWN OF Al last updated	0. NYTOV on: 03/1	VN 17/2014			1 2 2 2 2 2
Parcel Va	lue/Exempt	Misc/Acres	Notes&Fees	Pmt/Tax	Chg Appr. (	Contracts	s Farm Xfers	.Contig HS-122	Reapp	LEMBC NEMBC
Parcel #	16020.	Find	Real	·			Parectoratus	Active 💌		and shares the state
Owner 1	TOWN OF	ANYTOWN				rind	Tax status	N		
Owner 2						Find	Nontax		-	
ddress 1	PO BOX 10	0					statute	32 VSA 3802(1){1}		Property of US Government
ddress 2				- (				32 VSA 5401(10)(F)		Property owner by municipality within and used for municipal
ity/St/Zip			VT	055	5			32 VSA 3802(1){2}		Property of the State of Vermont Property owner by Housing Finance Agency
ocation A	10024			0000		Find	Category	315 F SUPP 908 (1970)		Property owned by the Small Business Administration (Town of
	10524						Owner	24 VSA 4003 and 4020		Property of municipal housing authority
ocation b							Cama file	16 VSA 2825		Property of Vermont Student Assistance Corporation (VSAC)
ocation C		10				Find				
11 Loca.	0	SCHO	OL ST		▼.	Find	lot. Acres			and the second
ах Мар	15-51 Find			Contigue	ous Parcel Information	1				
rop.Desc.	0.49AC & BUS SHED Find			Parcel #						
SPAN	777-247-10	924				Find	Owner 1			
				_			Parcel Status			
				Cha	nge Parcel li		Tot. Acres			

Next move to the 'Value / Exempt' tab. You will have to enter a value in the 'Land', 'Building' and / or 'Real' value fields accordingly. Those of you linked to the MSOL Cama program will have to assign a value in the appraisal program and have it transferred into the working grand list. Once a value has been assigned then click the drop down to the right and select whether this value represents the 'Insurance' or 'Assessed' value of the parcel. Once finished click the 'Save' button to save your changes.

Anytown	Grand List								
Parcel N Total Parcels: 108		ance	T( Parcel 1	16020. OWN OF ANYTOWN last updated on: 03/17/2	2014				
Parcel Value/Ex	Parcel Value/Exempt Misc/Act		Pmt/Tax	Chg Appr. Contracts Fa	arm Xfers	.Contig HS-1	22 Reapp		
MU	JNICIPAL			EDUCATION					
Land	0	Real							
Building	0	Value Source	Previous		HOMESTEAD	NON-RESIDI	ENT		
Real	0	<b>•</b>	27,200 A	amt of Value to Use	0		0		
Homestead	0	ļ	0						
Housesite	0	Assessment	0						
Veteran	0	Code							
Contract	0	-							
Farm Stab	0	F	Previous						
Current Use	0		0						
CU Acres	0.00		Specia	al Exemption Code			•		
Lease	0.00			Special Exemption					
Taxable Val.	0	1		Taxable Val.					
Crand List	0.00	-		Crand List					
	0.00								
Save	<< P <u>r</u> ev	<u>N</u> ext >>	Cancel	Close Print	t		Delete		

## Non Taxable / State Land Report Modification

Below is an example of the '**Non Taxable'** report you can see where the Value type has been identified and the Statute that applies is now displayed on the right side.

03/18/2014 08:01 am	Anytown Grand List Non-Taxable Parcel Report (Detail) By Name Main District	Page 1 IT Consulta
PARCEL INFORMATION	TAXABLE VALUATIONS / EXEMPTIONS /	CONTRACTS
TOWN OF ANYTOWN	MUNICIPAL HOMESTEAD NON  LAND 39,700 Real Value Source: As	-RESIDENTIAL sessment
PO BOX 100	BUILDING 10,400 NT Statute: 32 VSA 38  TOTAL REAL 54,500	02(1){1} 54,100
ANYTOWN VT 05555	SPEC EXEMPTION	0
TAX MAP: 15-51		
PROP DESC: 0.49AC & BUS SHED	I	
911 ADDR: SCHOOL ST	I. Contraction of the second se	
PARCEL ID: 16020. SPAN: 777-247-10924	I	
HOUSESITE: 0 ACRES: 0.49 C	T  GRAND LIST 0.00	0.00