

Using your 411 Cont.

How to Print / Preview a 411

- a. Select 'R Reports' menu then choose '4 Form 411' When you select this report the program will do a quick audit of your parcels to see if there are any issues that need to be addressed before you can calculate a 411 report. This audit is called the 'Act 68 Data test Report' if there are any issues on that report that prevent the software from calculating a 411, the software will not advance you to the 'Form 411 Report Option' screen seen below until those issues are resolved.

Select 2 fields you would like to appear on the reports that print in addition to the 411.

Do you want to print the additional reports after the 411 has been printed?

Reproduces 411 as it was the day tax bills were printed. (only appears in 'As Billed' grandlist

Use this to run a 411 report based on a specific filter. IE all parcels that are in the 'R1' Category. (Not normally used on a 411 report)

Reference information about Personal Property in your town.

The Last time you sent 411/Grand list files to PVR. (**Do not send them every time you look at a 411 report.**)

The screenshot shows the 'Form 411 Report Options' dialog box with the 'General' tab selected. The dialog has a title bar with a red 'X' icon and standard window controls. The main area is divided into several sections:

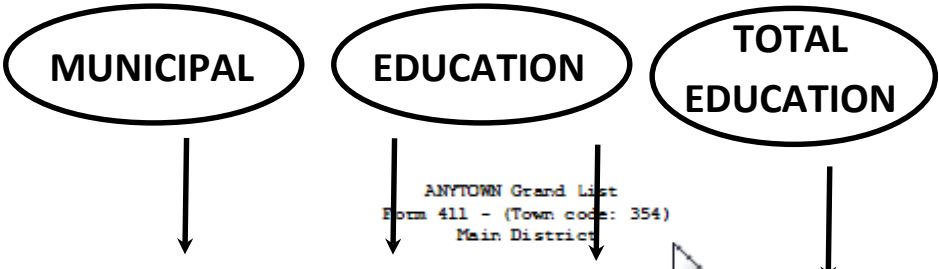
- Print (Choose 2):** A group box containing checkboxes for 'Location A', 'Location B', and 'Location C' (all unchecked), and 'TaxMap' and 'PropDesc' (both checked).
- Print options:** Two checkboxes: 'Print contract, non-tax, spec. exempt reports' (checked) and 'Print from "As Billed/Freeze" file.' (unchecked).
- FoxPro Filter Expression:** A text input field with 'New', 'Edit', and 'Delete' buttons and a dropdown arrow.
- Exemption questions:** Three questions with radio button options for 'Yes' and 'No':
 - 'Has inventory been exempted by vote of town/city?' (Yes selected)
 - 'Has machinery and equipment been exempted by vote of town/city?' (Yes selected)
 - 'What portion of machinery and equipment is now exempt (percentage (ex' (100.00 entered))
- Footer:** 'Electronic 411 Last Sent on 06/05/2015' and a row of buttons: 'Preview', 'Print', 'Print Condensed', 'File', 'Cancel', and 'My'.

Annotations with arrows point from the text on the left to specific elements in the dialog:

- From 'Select 2 fields...' to the 'Print (Choose 2)' group box.
- From 'Do you want to print...' to the 'Print contract...' checkbox.
- From 'Reproduces 411...' to the 'Print from "As Billed/Freeze" file.' checkbox.
- From 'Use this to run a 411 report...' to the 'FoxPro Filter Expression' field.
- From 'Reference information about...' to the exemption questions.
- From 'The Last time you sent...' to the 'Electronic 411 Last Sent on...' text.

Using your 411 Cont.

Page 1 of 2 – 411 report



03/20/2016
09:00 am

ANYTOWN Grand List
Form 411 - (Town code: 354)
Main District

(Taxable properties only - State and Non-tax status properties are not listed below)

REAL ESTATE Category/Code	Parcel Count	Municipal Listed Value	Homestead Ed Listed Value	Non-Resi Ed. Listed Value	Total Education Listed Value
Residential I R1	279	59,513,600	10,262,500	49,251,100	59,513,600
Residential II R2	246	102,964,100	8,121,700	94,842,400	102,964,100
Mobile Homes-U MHU	4	136,800	0	136,800	136,800
Mobile Homes-L MHL	39	4,619,500	781,200	3,838,300	4,619,500
Seasonal I S1	13	803,800	0	803,800	803,800
Seasonal II S2	28	5,729,500	0	5,729,500	5,729,500
Commercial C	7	1,527,400	0	1,527,400	1,527,400
Commercial Apts CA	0	0	0	0	0
Industrial I	0	0	0	0	0
Utilities-E UE	1	2,463,600	0	2,463,600	2,463,600
Utilities-O UO	1	14,800	0	14,800	14,800
Farm F	0	0	0	0	0
Other O	1	147,600	0	147,600	147,600
Woodland W	10	2,353,400	0	2,353,400	2,353,400
Miscellaneous M	97	10,250,900	0	10,250,900	10,250,900
TOTAL LISTED REAL	726	190,525,000	19,165,400	171,359,600	190,525,000
P.P. Cable	1	323,618		323,618	323,618
P.P. Equipment	0	0			
P.P. Inventory	0	0			
TOTAL LISTED P.P.	1	323,618		323,618	323,618
TOTAL LISTED VALUE		190,848,618	19,165,400	171,683,218	190,848,618
EXEMPTIONS					
Veterans 10K	3/3	30,000	10,000	20,000	30,000
Veterans >10K		90,000			
Total Veterans		120,000	10,000	20,000	30,000
P.P. Contracts	1	323,618			
Contract Apprv-VEPC	0/0	0	0	0	0
Grandfathered	1/1	231,300	0	231,300	231,300
Non-Apprv-(voted)	1/1	162,400			
Owner Pays Ed Tax	0/0	0			
Total Contracts	3/2	717,318	0	231,300	231,300
FarmStab Apprv-VEPC	0/0	0	0	0	0
Farm Grandfathered	0/0	0	0	0	0
Non-Apprv-(voted)	0/0	0			
Owner Pays Ed Tax	0/0	0			
Total FarmStabContr	0/0	0	0	0	0
Current Use	0/0	0	0	0	0
Special Exemptions	0		0	0	0
Partial Statutory	0/0	0	0	0	0
Sub-total Exemptions		837,318	10,000	251,300	261,300
Total Exemptions		837,318	10,000	251,300	261,300
TOTAL MUNICIPAL GRAND LIST		1,900,113.00			
TOTAL EDUCATION GRAND LIST			191,554.00	1,714,319.18	1,905,873.18
NON-TAX			19 NON-TAX PARCELS ARE NOT INCLUDED ON THE 411		

All Active/Taxable
Parcels by category

+ All Active/Taxable
Personal Property

≡ Total Listed Value

≡ Exemptions

≡ Total x .01 = Grand List

Using your 411 Cont.

Page 1 of 2 – 411 report

This page shows you a summary of how you answered the Personal Property question on the '411 report options' window. And summarizes exemptions that my require your town to have a 'Local Agreement' rate. (refer to <http://www.nemrc.com/support/grandList/> and select 'Calculating Taxes' for more information about calculating a local agreement tax. Also refer to the 'Video Library' and watch the 'Webinar on Calculating Taxes'.

03/20/2016
09:00 am

ANYTOWN Grand List
Form 411 - (Town code: 354)
Main District

Page 2 of 2
IT Consultant 2

(Taxable properties only - State and Non-tax status properties are not listed below)

REAL ESTATE Category/Code	Parcel Count	Municipal Listed Value	Homestead Ed Listed Value	Non-Resi Ed. Listed Value	Total Education Listed Value
---------------------------	--------------	------------------------	---------------------------	---------------------------	------------------------------

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| Status on Personal Property
| 1) Has inventory been exempted by vote of town/city? Yes_XX_ No___
|
| 2) Has machinery and equipment been exempted by
|    vote of your town/city? Yes_XX_ No___
|
| 3) If yes for #2, what portion is now exempt?
|    (include percentage) _____100.00___
|
| 4) If no for #2, please indicate below how your town/city is
|    assessing business personal property (Place "X" by option used)
|    a) at fair market value _____ b) at depreciated value _____
    
```

Print out of selections you made on '411 Report Options' screen in reference to Personal Property.

```

| Summary of Adjustments to Taxable Values (Local Agreements Etc.)
| Approved (VEPC) Contracts/Exemptions 0|
| Grandfathered Contracts/Exemptions 231,300|
| Non-Approved (Voted) Contracts/Exemptions 162,400|
| Homestead Non-Approved (Voted) Contracts/Exemptions 0|
| Non-Resi Non-Approved (Voted) Contracts/Exemptions 162,400|
| Municipal Contracts (Owner Pays Ed Tax) 0|
| Special Exemptions 0|
| Current Use (Use Value Appraisal Program) 0|
| Veteran Exemptions 30,000|
| Homestead Veteran Exemptions beyond 10K 30,000|
| Non-Resi Veteran Exemptions beyond 10K 60,000|
| Partial Statutory Exemptions 0|
    
```

Exemptions that require a 'Local Agreement' tax rate.

Local Agreement Calculation:

- ⊕ (Homestead Non – Approved (voted) Contract/Exemption x .01) x (Homestead Edu tax rate)
- ⊕ (Non-Resi Non – Approved (voted) Contract/Exemption x .01) x (Non Residential Edu tax rate)
- ⊕ (Homestead Veteran Exemption Beyond 10k x .01) x (Homestead Edu tax rate)
- ⊕ (Non-Resi Veteran Exemption Beyond 10k x .01) x (Non Residential Edu tax rate)

☰ (Total Education money to be raised)

(Total Education money to be raised) / (Municipal Grand List) = **Local agreement tax rate.**

Using your 411 Cont.

Connecting '1 Parcel Maintenance' to the '411 Report'

Below is our sample parcel on the left we can see it is an 'Active', 'Taxable' parcel with a category code of 'O' for other. On the right we can see we have assigned a 'Real' value of 147,600 which is being applied to the 'Municipal' grand list and 'Non Resident' Education grand list.

If we look at the '411 report' under the 'O'ther category we can see the parcels value of '147,600' being accounted for in both the 'Municipal' & 'Non Resi ed' column.

03/20/2016 09:00 am ANYTOWN Grand List Form 411 - (Town code: 354) Main District

(Taxable properties only - State and Non-tax Category/Code)	Parcel Count	Municipal Listed Value	Homestead Ed Listed Value	Non-Resi Ed. Listed Value	Total Education Listed Value
Residential I RI	279	59,513,600	10,262,500	49,251,100	59,513,600
Residential II R2	246	102,964,100	8,121,700	94,842,400	102,964,100
Mobile Homes-U MHU	4	136,800	0	136,800	136,800
Mobile Homes-L MHL	39	4,619,500	781,200	3,838,300	4,619,500
Seasonal S SL	13	803,800	0	803,800	803,800
Seasonal II S2	28	5,729,500	0	5,729,500	5,729,500
Commercial C	7	1,527,400	0	1,527,400	1,527,400
Commercial Apts CA	0	0	0	0	0
Industrial I	0	0	0	0	0
Utilities-E UE	1	2,463,600	0	2,463,600	2,463,600
Utilities-O UD	1	14,800	0	14,800	14,800
Farm F	0	0	0	0	0
Other O	1	147,600	0	147,600	147,600
Woodland W	10	2,353,400	0	2,353,400	2,353,400
Miscellaneous M	97	10,250,900	0	10,250,900	10,250,900
TOTAL LISTED REAL	726	190,525,000	19,165,400	171,359,600	190,525,000
P.P. Cable	1	323,618	0	323,618	323,618
P.P. Equipment	0	0	0	0	0
P.P. Inventory	0	0	0	0	0
TOTAL LISTED P.P.	1	323,618	0	323,618	323,618
TOTAL LISTED VALUE		190,848,618	19,165,400	171,683,218	190,848,618
EXEMPTIONS					
Veterans 10K	3/3	30,000	10,000	20,000	30,000
Veterans >10K		90,000	0	0	90,000
Total Veterans		120,000	10,000	20,000	30,000
P.P. Contracts	1	323,618	0	0	0
Contract Apprv-VEPC	0/0	0	0	0	0
Grandfathered	1/1	231,300	0	231,300	231,300
Non-Apprv(voted)	1/1	162,400	0	0	0
Owner Pays Ed Tax	0/0	0	0	0	0
Total Contracts	3/2	717,318	0	231,300	231,300
FarmStab Apprv-VEPC	0/0	0	0	0	0
Farm Grandfathered	0/0	0	0	0	0
Non-Apprv(voted)	0/0	0	0	0	0
Owner Pays Ed Tax	0/0	0	0	0	0
Total FarmStabContr	0/0	0	0	0	0
Current Use	0/0	0	0	0	0
Special Exemptions	0	0	0	0	0
Partial Statutory	0/0	0	0	0	0
Sub-total Exemptions		837,318	10,000	251,300	261,300
Total Exemptions		837,318	10,000	251,300	261,300
TOTAL MUNICIPAL GRAND LIST		1,900,113.00			
TOTAL EDUCATION GRAND LIST			191,554.00	1,714,319.18	1,905,873.18
NON-TAX					

19 NON-TAX PARCELS ARE NOT INCLUDED ON THE 411

If this parcel had any exemptions they would be included in this section for exemptions

Using your 411 Cont.

Using your 411 for auditing changes.

You can use your 411 report to track changes from day to the next. Simply run a 411 report when you start in the working. Make some changes then run an updated 411. You can keep this in a booklet or print and keep it all in a PDF file if you would like. Below is an example of what your booklet might look like. So the reason the 411 report changed in value was due to you changing the value on a parcel.

Original 411

03/20/2016 09:00 am ANYTOWN Grand List Form 411 - (Town code: 354) Main District

(Taxable properties only - State and Non-tax status properties are not listed below)

REAL ESTATE Category/Code	Parcel Count	Municipal Listed Value	Homestead Ed Listed Value	Non-Resi Ed. Listed Value
Residential I R1	279	59,513,600	10,262,500	49,251,100
Residential II R2	246	102,964,100	8,121,700	94,842,400
Mobile Homes-U MHU	4	136,800	0	136,800
Mobile Homes-L MHL	39	4,619,500	781,200	3,838,300
Seasonal I S1	13	803,800	0	803,800
Seasonal II S2	28	5,729,500	0	5,729,500
Commercial C	7	1,527,400	0	1,527,400
Commercial Apts CA	0	0	0	0
Industrial I	0	0	0	0
Utilities-E UE	1	2,463,600	0	2,463,600
Utilities-O UD	1	14,800	0	14,800
Farm F	0	0	0	0
Other O	1	147,600	0	147,600
Woodlands W	10	2,353,400	0	2,353,400
Miscellaneous M	97	10,250,900	0	10,250,900
TOTAL LISTED REAL	726	190,525,000	19,165,400	171,359,600
P.P. Cable	1	323,618		
P.P. Equipment	0	0		
P.P. Inventory	0	0		
TOTAL LISTED P.P.	1	323,618		
TOTAL LISTED VALUE		190,848,618	19,165,400	171,683,200

Changing a value

ANYTOWN Grand List Parcel Maintenance 01060132.000 STUART BENJAMIN Parcel last updated on: 03/19/2016

Total Parcels: 761

Parcel	Value/Exempt	Misc/Acres	Notes&Fees	Pmt/Tax	Chg Appr.	Contracts	Farm	Xfers	Contig	HS-122	Reapp
MUNICIPAL											
Land	82,000										
Building	82,100										
Real	167,100			147,600	Amt of Value to Use						
Homestead	167,100			147,600							
Housesite	153,100			143,600							
Veteran	0	Code									
Contract	0										
Farm Stab	0										
Current Use	0										
CU Acres	0.00										
Lease	0.00										
Taxable Val.	167,100										
Grand List	1,671.00										
EDUCATION											
Declaration dated	/ /										
Waive Penalty											
NON-RESIDENT											
Homestead	0										
Non-Resident	167,100										

Revised 411

03/20/2016 10:43 am ANYTOWN Grand List Form 411 - (Town code: 354) Main District

(Taxable properties only - State and Non-tax status properties are not listed below)

REAL ESTATE Category/Code	Parcel Count	Municipal Listed Value	Homestead Ed Listed Value	Non-Resi Ed. Listed Value	Total Education Listed Value
Residential I R1	279	59,513,600	10,262,500	49,251,100	59,513,600
Residential II R2	246	102,964,100	8,121,700	94,842,400	102,964,100
Mobile Homes-U MHU	4	136,800	0	136,800	136,800
Mobile Homes-L MHL	39	4,619,500	781,200	3,838,300	4,619,500
Seasonal I S1	13	803,800	0	803,800	803,800
Seasonal II S2	28	5,729,500	0	5,729,500	5,729,500
Commercial C	7	1,527,400	0	1,527,400	1,527,400
Commercial Apts CA	0	0	0	0	0
Industrial I	0	0	0	0	0
Utilities-E UE	1	2,463,600	0	2,463,600	2,463,600
Utilities-O UD	1	14,800	0	14,800	14,800
Farm F	0	0	0	0	0
Other O	1	167,100	0	167,100	167,100
Woodlands W	10	2,353,400	0	2,353,400	2,353,400
Miscellaneous M	97	10,250,900	0	10,250,900	10,250,900
TOTAL LISTED REAL	726	190,544,500	19,165,400	171,379,100	190,544,500
P.P. Cable	1	323,618		323,618	323,618
P.P. Equipment	0	0			
P.P. Inventory	0	0			
TOTAL LISTED P.P.	1	323,618		323,618	323,618

Using your 411 Cont.

Other reports formats:

As you look at other reports on the 'R Reports' menu you will notice all of them are broken out into 3 components. Municipal grand list, Homestead Education, and Non Residential Education. Knowing this will help you quickly identify how parcels are setup in '1 Parcel Maintenance' and where their Values and exemptions will appear on the 411 report.

a.) Grand List report

PARCEL INFORMATION		TAXABLE VALUATIONS / EXEMPTIONS / CONTRACTS		
1901 VERMONT ROUTE 128 LLC		MUNICIPAL	HOMESTEAD	NON-RESIDENTIAL
P O BOX 22		LAND	40,800	
ANYTOWN VT 05555		BUILDING	138,100	
LDCA A:		TOTAL REAL	178,900	178,900
LDCA B:		SPEC EXEMPTION		0
LDCA C:				
PARCEL ID: 47040133.000 SPAN: 354-109-10691				
HOUSESITE: 178,900 ACRES: 1.30 R1 T		GRAND LIST	1,789.00	1,789.00

b.) Veterans Exemption

Notice here there is one person with a 'Veterans Exemption' being applied to the Homestead Education grand list. This tells us either the other 2 records have not filed a homestead dec yet or they are missing a homestead & house site value on their parcel in '1 Parcel Maintenance'.

PARCEL	NAME	ASSESSED VALUE	VETERANS EXEMPT AMOUNT	CAT CODE	GRAND LIST
09070185.000	BARRETTE ROBIN L & LUCILLE M	209,900	40,000.00	R1	1,699.00
		Homestead	0.00		0.00
		Non-resident	40,000.00		1,699.00
09070188.000	FAY JOEL D & MARY M	85,900	40,000.00	R1	459.00
		Homestead	40,000.00		459.00
		Non-resident	0.00		0.00
03040219.000	TARRIER FAMILY LIVING TRUST	229,100	40,000.00	R2	1,891.00
		Homestead	0.00		0.00
		Non-resident	40,000.00		1,891.00
***** GRAND TOTALS		524,900	120,000.00		4,049.00
		Homestead	40,000.00		459.00
		Non-residential	80,000.00		3,590.00

c.) Non Tax Report

PARCEL INFORMATION		TAXABLE VALUATIONS / EXEMPTIONS / CONTRACTS		
ANTYTOWN FOREST		MUNICIPAL	HOMESTEAD	NON-RESIDENTIAL
362 WESTFORD MILTON RD		LAND	112,100	Real Value Source: Assessment
ANYTOWN VT 05555		BUILDING	1418,500	NT Statute: 8) 32 VSA § 3802(4);5401(10)
LDCA A:		TOTAL REAL	1530,600	1530,600
LDCA B:		SPEC EXEMPTION		0
LDCA C:				
PARCEL ID: 01070170.000 SPAN: 354-109-10049				
HOUSESITE: 0 ACRES: 7.05 C C		GRAND LIST	0.00	0.00

Using your 411 Cont.

Sending files to PVR

During certain times of the year you need to send your 411 and Grand List file to PVR. Generally August 15th and again before January 15 of a given grand list year. (PVR may request that you send your files more often but as a general rule **DO NOT SEND** these files every time you view a 411 report.) Refer to <http://www.nemrc.com/support/grandList/> and select the help document labeled 'Filing with State Electronically' Below is a list of files that you are sending to PVR. These files will be processed at the tax department then passed along to the Education department. So it is important to verify the Grand list figures they send in the mail back to your town office.

The files created and sent are stored in your NEMRC Directory and they are as follows:

- **411EXP##.CSV** – List of Totals of Exemptions in your Grand List. IE: Veterans, Contract, Farm Stabilization, Current Use, and Special Exemptions.
- **411LST##.CSV** – List of all your parcels where Tax Status is Non Taxable and State Owned Land
- **411TFP##.CSV** – Shows all parcels within your TIF District regardless of Parcel Status or Tax Status.
- **411TFS##.CSV** – TIF Summary File, This shows the information displayed on the 'Installation' 'TIF Tab' (This file only appears if you have a TIF District)
- **411TOT##.CSV** –TIF district showing the information displayed on the 'Installation' 'TIF Tab' (This file only appears if you have a TIF District)
- **411_GL##.CSV** – All parcels on your Grand List report.

Using your 411 Cont.

Cash flow statement

This is how your 411 all ties together. Refer to the following link on our website http://www.nemrc.com/support/grandList/LS_2015handouts/ and select the document labeled 'Cash flow Process. This document explains how the Education department will use your data you have sent electronically. The 2 items circled are the 'Homestead Education' and 'Non Residential Education' grand list amounts. These should match your final 411 report that you submitted to PVR. This is why it is so important to resolve all issues in a timely fashion as these are the numbers that will be used to calculate your towns 'Education Liability'.

Yellow
Page 1

**FY2013 Act 68 Cash Flow for Municipality, FINAL Data
Based on FINAL Education Grand Lists, 09-Apr-13**

District: ANYTOWN LEA ID: T043
S.U.: Southwest S.U. County: Windham

FY2013 Education Spending Summary

	Local	Green Mountain UHSD	
1. Total Education Spending grant owed to the School Districts	1,541,968	4,583,048	-
2. Percent of equalized pupils from ANYTOWN at school district(s)	100%	29.07%	0.00%
3. Education spending Cavendish is responsible for	1,541,968	1,332,292.00	-

	Reference	Municipal Treasury	School District Treasury	State Treasury
Homestead Education Tax				
4. Homestead Education Grand List		855,094.00		
5. Homestead tax rate (base rate is \$0.89, adjusted by district spending and CLA)		1.3084		
6. Homestead education liability		1,192,942.00		
7. Total credit for tax bills	32 V.S.A. § 6066a)	333,791.81		
8. Municipal portion of credit		16,155.40		
9. Education portion of credit		317,636.41		
10. Subtotal	line 6-line 9	875,305.59		
11. Late Fee Retained			75.00	
12. Amount raised on homestead properties	32 V.S.A. § 5402(i)	875,230.59		
13. 0.225 of 1.0% of homestead liability retained by municipality			1,969.44	
14. Net homestead education taxes available for school districts & Education Fund	32 V.S.A. § 5402(i)	873,261.15		
15. Local amount of homestead tax liability for education spending plus categorical grants		50.09%	437,416.51	
16. Green Mountain UHSD amount of homestead tax liability for education spending plus categorical grants		49.91%	435,844.64	
17. Homestead education tax liability to the state treasury				
18. Subtotals		875,305.59	2,044.44	873,261.15
Non-Residential Education Tax				
21. Non-Residential education grand list		1,748,314.00		
22. Non-Residential tax rate (base rate is \$1.38, adjusted by the CLA)		1.3754		
23. Non-residential education liability		2,404,806.00		
24. Amount Raised on Non-Residential properties		2,404,806.00		
25. 0.225 of 1.0% of non-residential liability retained by municipality	32 V.S.A. § 5402(i)		5,411.00	
26. Net Non-Residential education taxes available for School districts & Education Fund		2,399,395.00		
27. Local amount of non-residential tax liability for education spending plus categorical grants		50.09%	1,104,551.49	
28. Green Mountain UHSD amount of non-residential tax liability for education spending plus categorical grants		49.91%	896,447.36	
29. Non-residential education liability to the State Treasury				398,396.15
30. Subtotals		2,404,806.00	5,411.00	2,000,998.85
31. Non-residential education liability to the State Treasury				398,396.15
32. Subtotals		2,404,806.00	5,411.00	2,000,998.85
33. Totals	line 20 + line 32	3,280,111.59	7,455.44	2,874,260.00

**FY2013 Municipality Payment Schedule TO the State Treasury
(Homestead payments are based on line 19, non-residential payments on line 31)**

	September 10, 2012	December 1, 2012	December 10, 2012	April 30, 2013	June 1, 2013
Homestead taxes		0.00			0.00
Non-residential taxes		206,723.00			191,673.15

A. Payments to the School District by the Town Treasurer
16 V.S.A. §§ 426(a)(b); 32 V.S.A. § 6066a(a)

		School District Subtotals
34. Homestead taxes to the Local school district	line 24	437,416.51
35. Non-residential taxes to the Local school district	line 31	1,104,551.49
36. Homestead Taxes to Green Mountain UHSD		435,844.64
37. Non-residential Taxes to Green Mountain UHSD		896,447.36
38.		-
39.		-
40. Act 144 local construction property tax sent to the school district by ANYTOWN		-
41. Total education tax dollars sent to the school district(s) by ANYTOWN	Total	2,874,260.00

Review Questions

1. The 411 only includes parcels that have a Parcel Status of _____ and a Tax Status of _____
2. How many Grand Lists are being tracked in your Grand List program?
 - a.) What are they named?
3. What is the name of the report that runs an audit of your data before you can produce a 411 report?
4. Where does the 411 report get information from?
5. How does a parcel get included as part of the 'Homestead Education' grand list?
6. You should send 411 files to every time you print or preview the report? True / false
7. Name 2 files that are being sent electronically?
8. The 411 report is made of data that is entered on your _____ Screen
 - a.) Which Tab _____
9. If you look at a 'Veterans Exemption' report and someone has a Vet Exemption being applied to the Non residential grand list what does it mean?
10. How often should you back up your data?