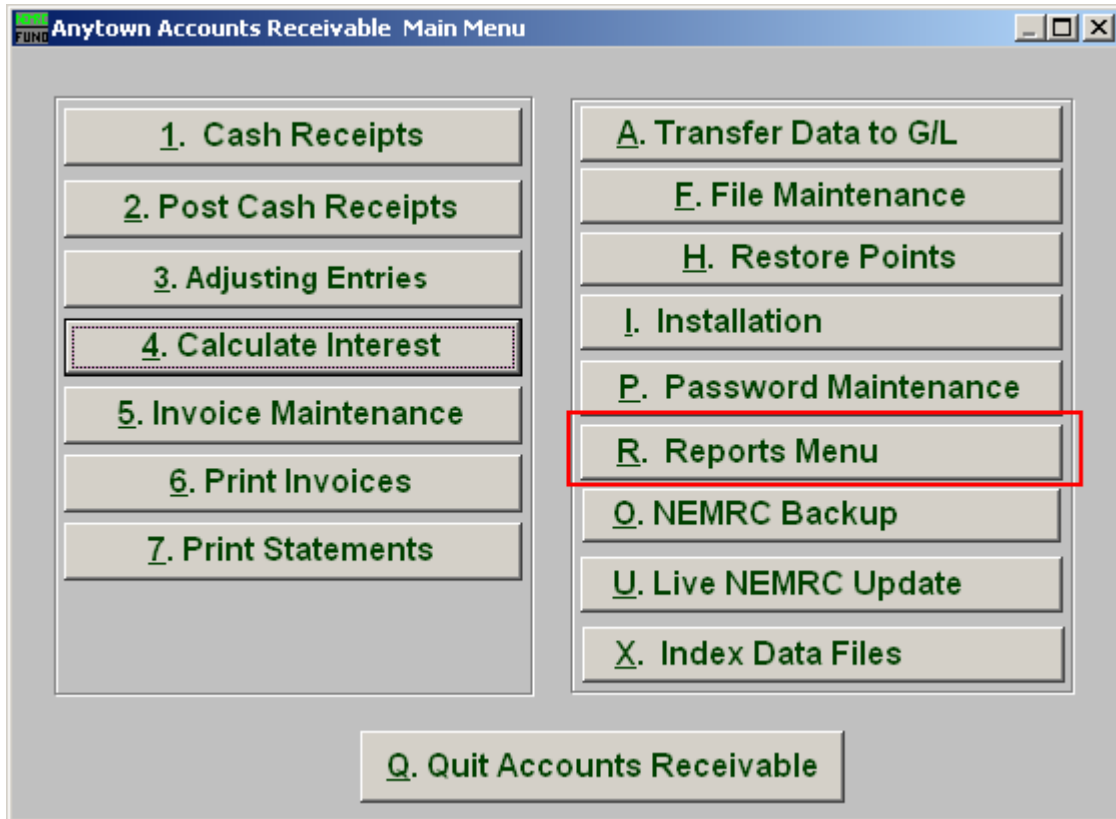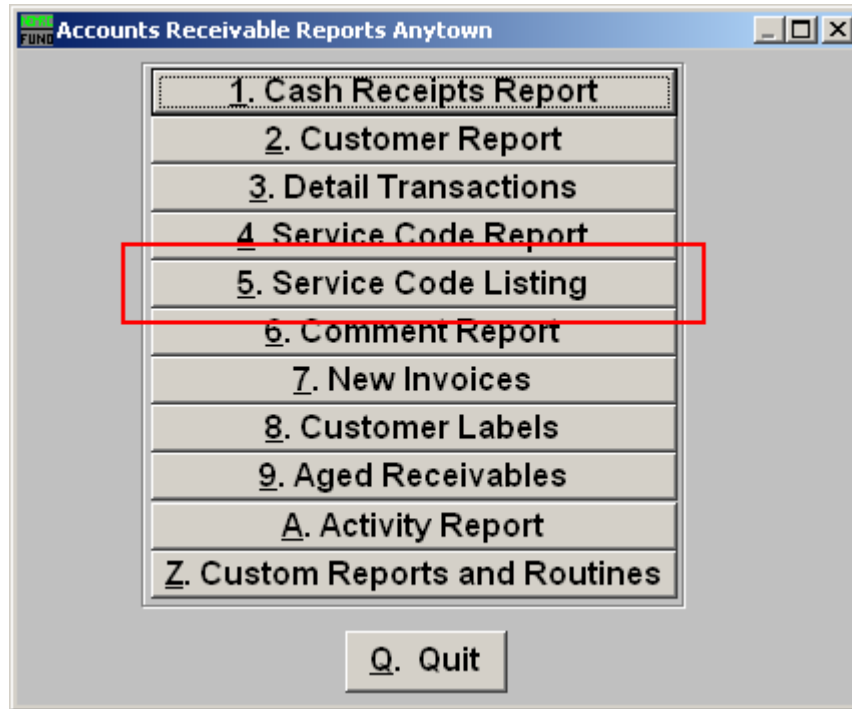# R. Reports Menu: 5. Service Code Listing

Click on "R. Reports Menu" from the Main Menu and the following window will appear:

Accounts Receivable

Click on "5. Service Code Listing" from the Reports Menu and the following window will appear:

Accounts Receivable

Servicing Code Listing

1. **Code Range:** Enter a service code range to report on or click the drop down arrow and select from there. Leave Blank for All.

2. **Include G/L Account Detail?:** Check this box to report all related general ledger link accounts per service code reported.

3. **File:** Click this button to save on this computer. Refer to GENERAL FILE for more information.

4. **Preview:** Click this button to preview. Refer to GENERAL PREVIEW for more information.

5. **Print:** Click this button to print. Refer to GENERAL PRINTING for more information.

6. **Print Compressed:** Click this button to print. This is different from the "Print" option in that it will use less paper for the same report.

7. **Cancel:** Click "Cancel" to cancel and return to the previous screen.