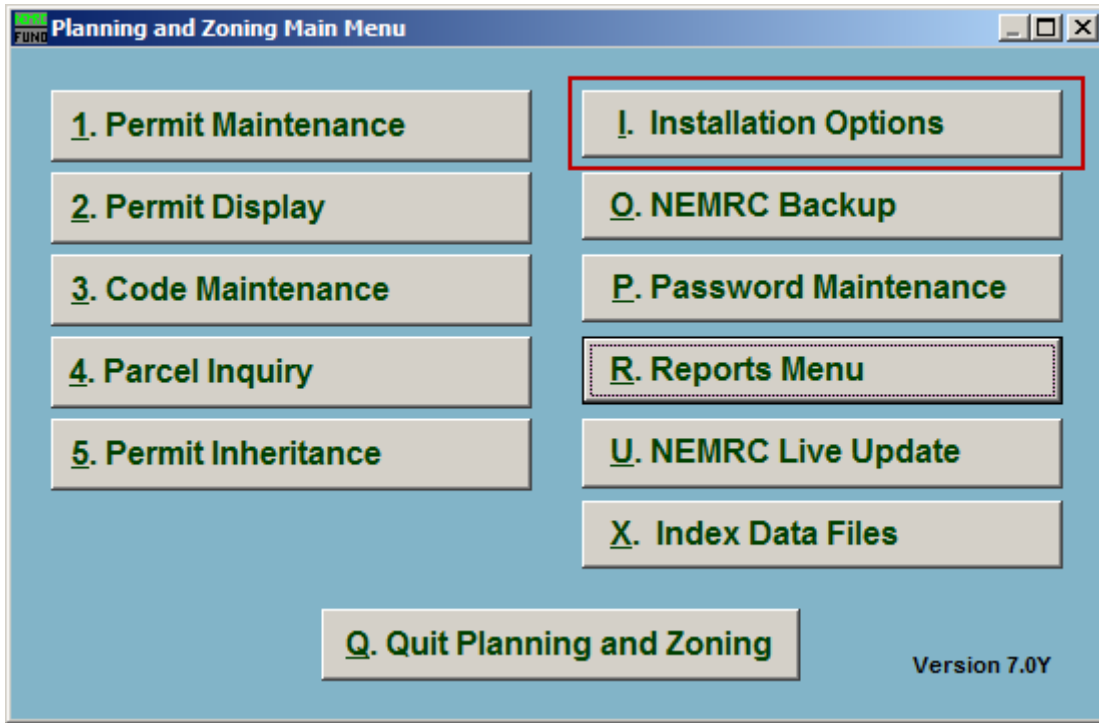


Planning/Zoning

I. Installation Options



Click on “I. Installation Options” from the Main Menu and the following window will appear:

Planning/Zoning

Installation Options

The “General” tab

Planning and Zoning Installation options

General Files and folders Miscellaneous fields

Parcel number length 5 1
Sub parcel number length 3 2

3 Linked to Grand List
Grand List entity 01 4

Image display
 Proportional fit (isometric)
5 Stretched to fit
 Full size (truncated)

Information for bottom of Bianchi letter
Name FirstName LastName 6
Title ZONING ADMINISTRATOR 7

Save 9 10 Cancel

8 Function key assignments
F5 Applicant
F6 Owner
F7 07072009
F8
F9
F10
F11
F12

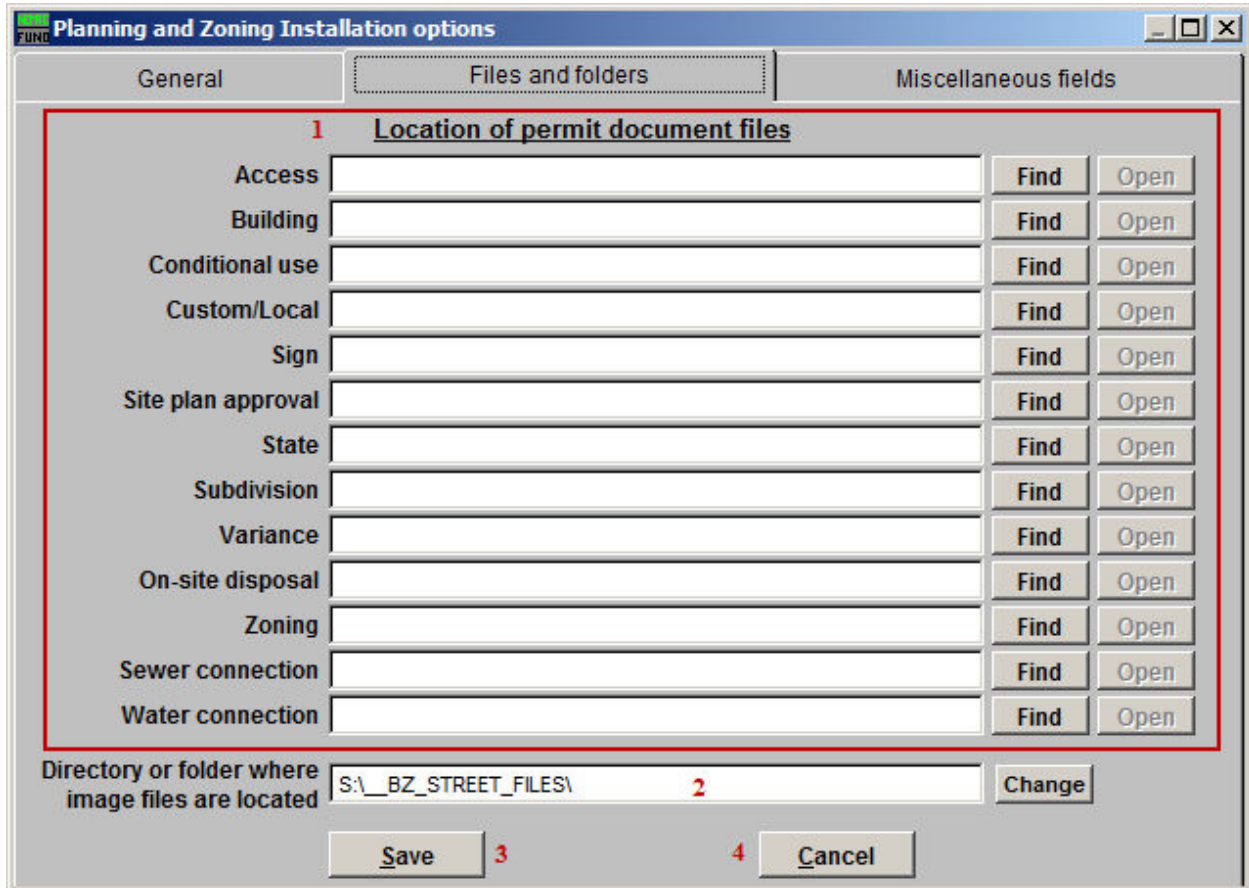
- 1. Parcel number length:** Select the maximum length for Parcel numbers. The value should match the setting in the Grand List when linked.
- 2. Sub parcel number length:** Select the maximum length for the Sub Parcel number. The value should match the setting in the Grand List when linked.
- 3. Linked to Grand List:** Click to check this box if the Planning and Zoning module is to be linked to the Grand List module.
- 4. Grand List entity:** Select the Grand List entity that this Planning and Zoning entity is to be linked to when item 3 has been checked.
- 5. Image display:** Select whether the images in the reports are adjusted Proportionally, are stretched, or are cropped to fit on the page.
- 6. Name:** This is the name that will appear on the bottom of the Bianchi letter.
- 7. Title:** This is the title of the person from item 6.

Planning/Zoning

- 8. Function Keys:** Each of the F Key fields (F5-F12) is linked to the associated F-Key on your keyboard. In other words, when you hit the “F_” key on your keyboard, the text entered for that F-Key will appear.
- 9. Save:** Click this button to save changes and return to the Main Menu.
- 10. Cancel:** Click this button to cancel and return to the Main Menu without saving.

Planning/Zoning

The “Files and Folders” tab



- 1. Location of permit document files:** Use the “Find” buttons to locate where the Permit documents are on this computer.
- 2. Directory or folder where image files are located:** Click “Change” to locate where the images used for the Permits are located.
- 3. Save:** Click this button to save changes and return to the Main Menu.
- 4. Cancel:** Click this button to cancel and return to the Main Menu without saving.

Planning/Zoning

The “Miscellaneous Fields” tab

Planning and Zoning Installation options

General | Files and folders | **Miscellaneous fields**

Miscellaneous field definitions

Enter up to ten character based categories for miscellaneous information
If you check use for ranges, then you will be able to target a range of these values during certain reports and procedures

Alphanumeric information	Use for ranges	Numeric only information	Use for ranges	Date type only information	Use for ranges
BCONTACT	<input type="checkbox"/>	INS_FEE	<input type="checkbox"/>	REINSPECT	<input checked="" type="checkbox"/>
BCPHONE	<input type="checkbox"/>	REG_FEE	<input type="checkbox"/>	CLOSEOUT	<input checked="" type="checkbox"/>
BLICENSE	<input type="checkbox"/>	FINE-VIOL.	<input type="checkbox"/>	COC EXPIRE	<input checked="" type="checkbox"/>
PDESCRIP1	<input type="checkbox"/>	REC. FEE	<input type="checkbox"/>	COF EXPIRE	<input checked="" type="checkbox"/>
PDESCRIP2	<input type="checkbox"/>	WW. RATE	<input type="checkbox"/>	ZCO EXPIRE	<input checked="" type="checkbox"/>
PDESCRIP3	<input type="checkbox"/>				
PDESCRIP4	<input type="checkbox"/>	Enter up to five categories for strictly numeric miscellaneous information		Enter up to five categories for miscellaneous date information	
REFND/FR/C	<input type="checkbox"/>	2		3	
ORG_TYPE	<input checked="" type="checkbox"/>				
	<input type="checkbox"/>				

1

4 Save 5 Cancel

- 1. Alphanumeric information:** Enter up to ten alphanumeric categories to keep track of for all Permits. Check the box next to the field to use the category as a Range when doing reports.
- 2. Numeric only information:** Enter up to five numerical categories to keep track of for all Permits. Check the box next to the field to use the category as a Range when doing reports.
- 3. Date type only information:** Enter up to five Date categories to keep track of for all Permits. Check the box next to the field to use the category as a Range when doing reports.
- 4. Save:** Click this button to save changes and return to the Main Menu.
- 5. Cancel:** Click this button to cancel and return to the Main Menu without saving.