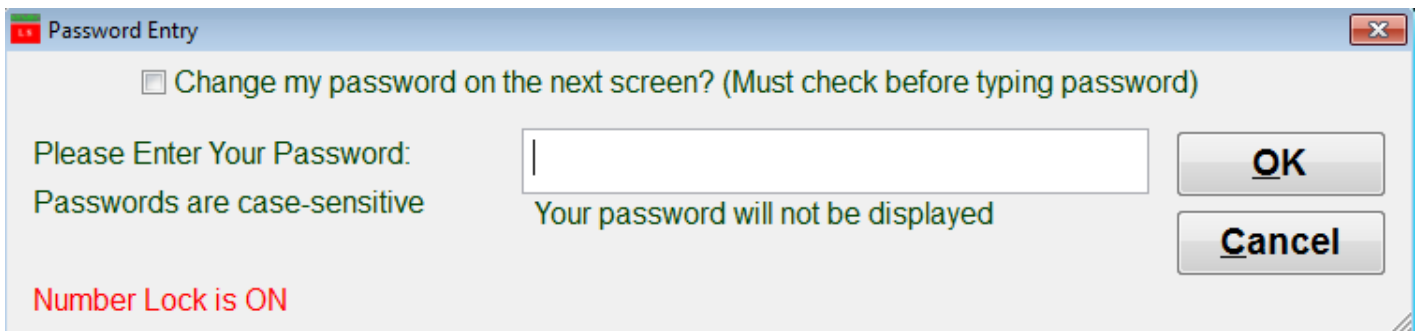# NEMRC
FUND ACCOUNTING

Password Requirements July 2019.

New password requirements in all NEMRC modules will take effect on July 1st. Warning messages have been displayed for the last few months regarding weak passwords. As of July 1st this warning message will no longer allow you to continue without changing your password to meet the minimum password requirements. Below are the directions on how to change your password in any NEMRC module if your current password does not meet minimum requirements and you are unable to proceed.
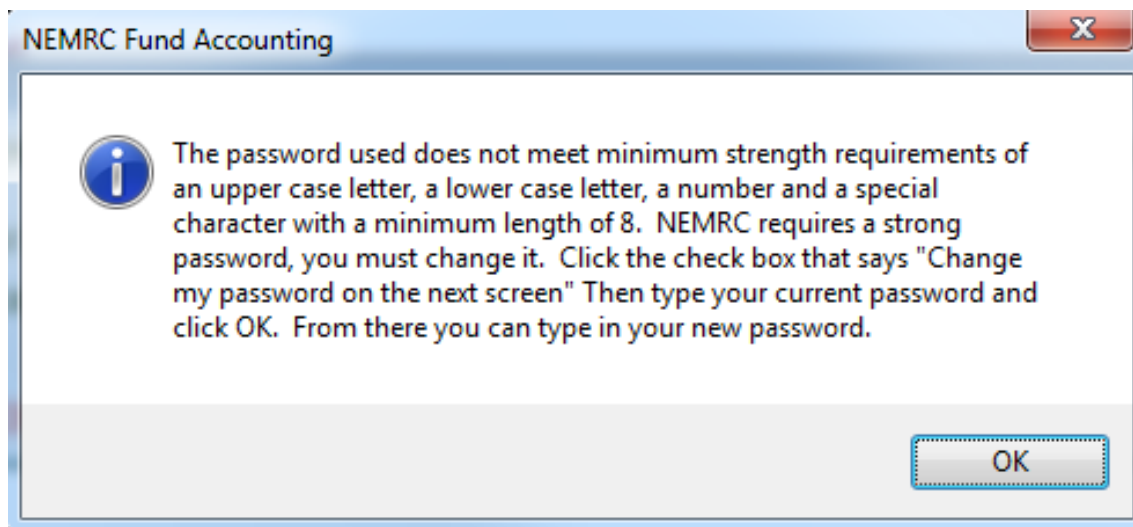
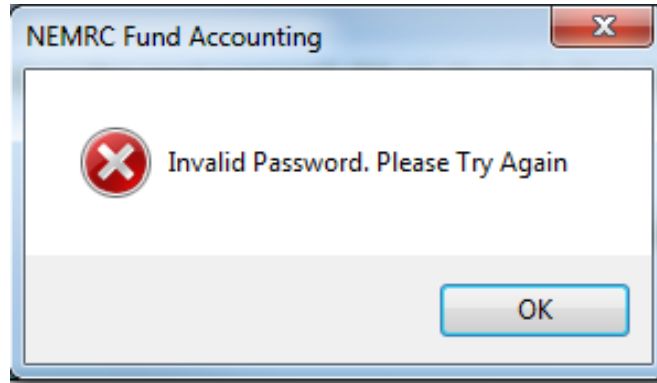Input your current password in the **Password Entry** screen.

If you receive the message below your current password does not meet minimum requirements.

If you _do not_ receive this message your password does meet the minimum requirements and you should be allowed into the module and you do not need to continue with this document.
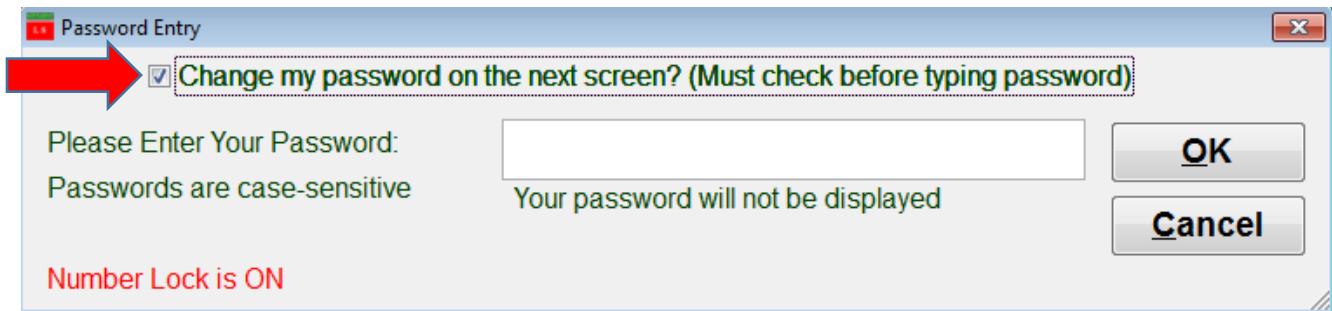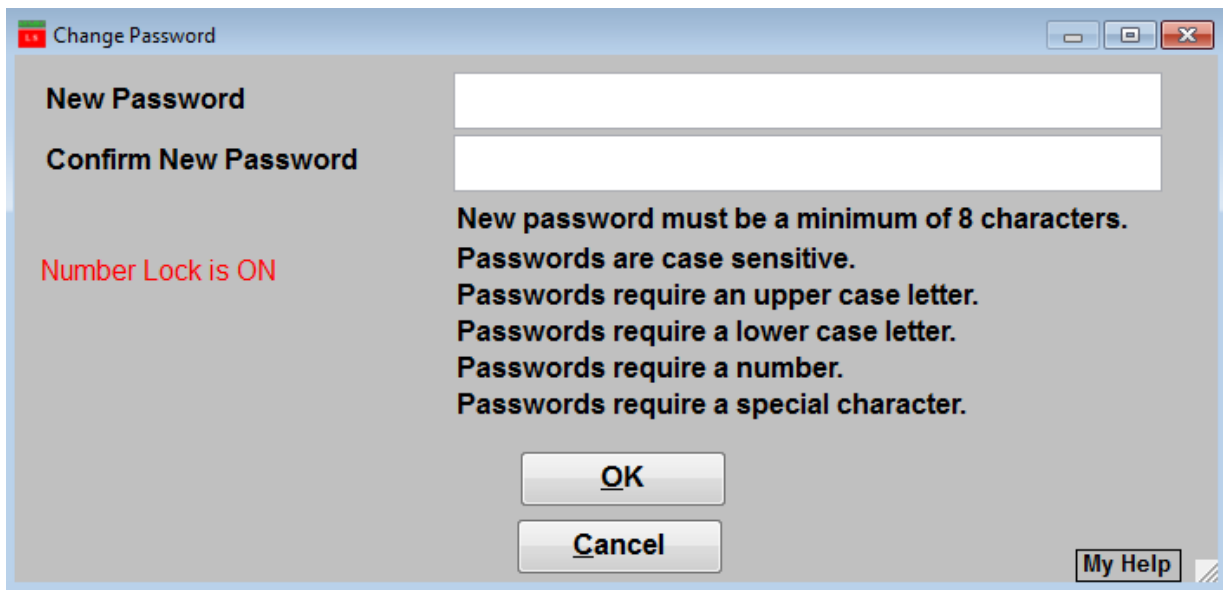
If your password no longer meets the minimum requirements you will receive this message.

Once you return to the **Password Entry** screen check off the **Change my password on the next screen?** Check box. You must then input your password that you that you plan to replace.

This will bring you to the **Change Password** screen. Create your new password ensuring it meets the criteria listed.

Once this process is complete the new password will replace your previous password.